



Supplier Quality Requirements (SPSQR-01)

Issue 4

Effective: 8th October 2025

1. Scope

This document is applicable to all Suppliers when referred to within the purchase order / contract and / or agreement and defines the restrictions and quality system requirements when goods and services are procured by Swift Precision Ltd. All suppliers must be approved to supply products and services.

2. Process Restrictions

Any process restrictions will be identified on the purchase order / contract and / or agreement.

3. Quality Requirements

Unless otherwise stated on the purchase order, the following quality system requirements apply.

3.1 Quality System Requirements

The supplier should have an established Quality Management System and preference will be given to suppliers who are certified to ISO9001 (UKAS certification body accreditation only), EN / AS9100 or hold National Aviation Authority approvals. Special dispensation may be given to suppliers without a certified Quality Management System, however, this will be at the discretion of the Purchasing Manager or the Quality Consultant.

The Supplier's Quality Management shall be subject to evaluation by Swift Precision Ltd, who shall be notified by the supplier when there are significant changes made to the quality system that may affect product quality, examples of such changes include:

- Significant change in manufacturing methods and / or processes
- Relocation of production, inspection, or processing facilities
- Change in Senior Management e.g. Managing Director / General Manager

3.2 Product Safety

Operating within the aerospace industry means that Swift Precision Ltd.'s. number one priority is product safety. To enable Swift Precision Ltd to supply safe and compliant products to the aerospace industry, by adhering to requirements laid forth within this document, suppliers will actively contribute to minimising risks of safety occurrences.

Swift Precision Ltd. request all suppliers to report any safety concerns related to products or services provided and acknowledge that they will be handled using Just Culture principles.

3.3 Record Retention

The supplier shall maintain verifiable objective evidence of all inspections and tests performed, results obtained and dispositions of non-conforming articles. These records shall be identified to associated articles, including heat and lot number of materials, unit, or lot serialisation. These records shall be made available to Swift Precision Ltd and / or regulatory bodies upon request and shall be retained in a safe, accessible location for a minimum period of 30 years after date of delivery or as defined in the contract. These records shall be made available to Swift Precision Ltd at no extra cost. The suppliers' records associated with the manufacture of serialised or lot controlled articles will provide for continued traceability of serial numbers or lot number identification through all phases of manufacture, commencing with the raw material and continuing through final acceptance of the end item. Records held for the required retention period shall not be destroyed without Swift Precision Ltd.'s written concurrence.



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3.4. Inspection System

The supplier shall develop inspection procedures and maintain records of inspection. Records shall include evidence of inspection for all attributes of product supplied to Swift Precision Ltd, demonstrate that the product has been inspected and / or tested during all stages of manufacture, identify the name of the individual (e.g. use of stamps etc.) who certified the results and where applicable include the results of the inspection or test. Any proposed changes to product and / or process definition, changes of suppliers or manufacturing location shall be communicated to the Purchasing Manager at Swift Precision Ltd.

Swift Precision Ltd reserve the right to require its approval of the product, (which may involve producing test specimens for testing by an independent external laboratory / test house) process, manufacturing location or change of supplier before the supplier forwards the product. A first article inspection report in accordance with AS/EN9102 shall be performed on first production product to be delivered and a delta first article inspection report shall be performed for any changes which affect any of the existing approved first article inspection report characteristics.

A First Article Inspection is not applicable to Raw Materials or Procured Standard Catalogue Items (COTS).

3.5 Travelers / Route Cards

The supplier shall maintain a traveler / route card or equivalent control mechanism that directs procedures appropriate for the control of quality and configuration management through all stages of the production process.

3.6. Non-conforming Product

The supplier shall assure that product that does not conform to specified requirements is not shipped to Swift Precision Ltd. The supplier is also required to notify the Purchasing Manager at Swift Precision Ltd within 24 hours of discovering any non-conformance that could potentially affect product that has previously been shipped to Swift Precision Ltd.

3.7. Non-conforming product discovered at Swift Precision or Swift Precision Customer

Any non-conforming product identified after receipt at Swift Precision Ltd. may be returned to the supplier. The supplier will be made aware of non-conformances via an NCR Report or corrective action report depending on the severity of the non-conformance. The supplier will acknowledge receipt of the report within 48 hours.

In support of Swift Precision Ltd.'s obligations to support customer requirements, rejected parts / material may need to be replaced (with new) if parts cannot be reworked. The supplier may also be liable for the cost of any consumables / COTS used during the manufacture of the rejected parts.

3.7.1 Root Cause and Corrective Action

Following receipt of a non-conformance or corrective action, the supplier must complete the form detailing the root cause, correction and corrective actions identified along with the timescales for the implementation of the corrective actions within 30 days of receipt of the report. The forms are to be returned to the relevant Quality contact at Swift Precision.



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3.8 Calibration System

All equipment used to verify or validate conformity of a product must be calibrated. All calibrated equipment shall be traceable to the National Institute of Standards (NIST) or a National or International equivalent standard (e.g. UKAS). The supplier shall maintain a register of monitoring or measuring equipment, and the register shall include equipment type, unique identification / reference, calibration status and frequency.

The supplier shall notify Swift Precision Ltd of any potential non-conformities resulting from equipment used to verify or validate conformity of a product found to be out of calibration within 24 hours of discovery.

3.9. Product and Material Traceability

The supplier shall ensure that materials and lots thereof are identified and segregated from all other materials and lots at all times. Records for materials shall indicate type, applicable serial numbers, lot numbers, heat numbers, batch code, cure date etc.

3.10. Sub Tier Supplier Control

The supplier is responsible for ensuring that the applicable requirements of the purchase order / contract and / or agreement are imposed on lower level suppliers for the procurement of raw material or process services being used in the manufacture of products or services being provided.

3.11. Certificate of Compliance – Products

The supplier shall provide a certification with each shipment to attest that the parts, assemblies, sub-assemblies, or detail parts conform to the order requirements. When applicable the true manufacturers, lot, heat, batch, date code and / or serial number must appear on the certification. Certification must contain the following: Swift Precision Ltd.'s order number, line number, part number, name & address of manufacturing or processing location, suppliers lot, heat, batch, date code and / or serial number (if applicable), quantity & unit of measurement (each, box, gallons etc.), be signed & dated by an official of the supplier.

3.11.1. Certificate of Compliance – Raw Materials

The supplier will include with each shipment the raw material manufacturer's test report (e.g. mill test report) that states that the lot of material furnished has been tested, inspected, and found to be in compliance with the applicable material specifications. The test report will list the specifications, including revision numbers or letters, to which the material has been tested and / or inspected and the identification of the material lot to which it applies. When the material specification requires quantitative limits for chemical, mechanical or physical properties, the test report will contain the actual test and / or inspection values obtained. For aluminium mill products (except castings), certifications for chemistry may indicate compliance within the allowed range. Certifications for physical properties will show actual values. When the supplier supplies converted material produced by a raw material manufacturer, the organisation shall submit all pre and post conversion chemical / physical test reports.



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3.11.2. Certificate of Compliance – Calibration

The supplier shall submit for each item calibrated, one reproducible record of actual calibration results, including applicable graphic & tabular data. Records shall be traceable to the individual item tested, by part number, serial number, and Swift Precision Ltd.'s order number for the items shipped. The supplier's calibration certificate shall include a unique calibration tracking number, tolerance range and when applicable environmental conditions for each parameter calibrated. The certificate shall also state the operating error per specification, the degree of correction of out of tolerance condition and remaining uncorrected out of tolerance condition, if applicable.

3.12. Responsibility for Product Conformance

Acceptance of product by Swift Precision Ltd shall not be used by the supplier as evidence of effective control of quality and shall not absolve the supplier of responsibility for conforming products or preclude subsequent rejection by Swift Precision Ltd customers.

3.13 Foreign Object Damage

Definitions:

- FOD – A substance, debris or article alien to the component, assembly or system which could potentially cause damage.
- Foreign Object Damage - Any damage or incident attributed to a foreign object that can be expressed in physical or economic terms that may or may not degrade the product's required safety and/or performance characteristics.

For articles, particularly components & assemblies susceptible to foreign object damage, the supplier shall ensure articles are free from foreign objects / debris & foreign object damage resulting from processing or assembly & packaging operations. Use of AS/EN 9146 standard for guidance is recommended.

3.14 Right of Entry

The supplier shall afford the right of access to representatives of Swift Precision Ltd, Swift Precision Ltd customers and any Regulatory Authority. They shall have access to the supplier and all other facilities involved in the order where they shall have access to all procedures, practices, processes, associated documents, and records related to quality assurance, quality control and configuration control.

3.15 Standards and Specifications

The standard / specification number and revision level to be used will be stated on the Swift Precision Ltd. purchase order.

3.16 Competence and Training

The supplier shall ensure that all personnel performing activities on Swift Precision Ltd product have been suitably trained. Personnel performing assigned tasks must be qualified on the basis of appropriate education, training, skills, or experience. The supplier shall ensure that records of training are maintained and are available upon request.



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3.17 Preservation of Product

The supplier is responsible for ensuring that the packaging is adequate to protect the product during transportation (both internally between operations and externally to Swift Precision Ltd), handling and storage. Packaging containers shall be appropriate for the size, weight and fragility of the product being packed. The supplier shall label the exterior of the package to ensure adequate identification of precautions needed to ensure the integrity of the product being shipped.

3.18 REACH Compliance

No chemicals under current REACH restriction / authorisation should be used unless the supplier holds relevant authorisation from the UK / European Chemicals Agency for use. Swift Precision Ltd should be advised of any such chemicals through an additional statement on the suppliers Certificate of Conformity.

3.19 Prevention of Suspect / Counterfeit Parts

Suspect / Counterfeit parts are parts that have an intent to deceive, for example:

- Parts which have been used, refurbished or reclaimed, but are represented as new product.
- Parts which have different package style or surface plating / finish than the ordered parts.
- Parts sold with modified labeling or markings intended to misrepresent the parts' form, fit, function, or grade.

The supplier shall have policies and procedures in place to identify and quarantine any parts / material which are considered to be suspect / counterfeit parts, to prevent their unintended use.

Any parts / material received at Swift Precision Ltd which are considered to be suspect / counterfeit parts will be quarantined and dispositioned as detailed in internal documented procedures. Any parts / material found to be counterfeit, will be scrapped locally and the relevant authorities informed of the findings.

4.0 Laws and Ethical Standards

The supplier shall comply with all laws applicable to its business including the 'Modern Slavery Act 2015', the 'Bribery Act 2010' and the 'Ethical Trading Initiative Base Code'. The supplier shall in its business practices and policies support the principles of human rights and fair labour practices including:

- Child and forced labour
- Compensation and working hours
- Diversity and inclusion
- Health and safety
- Bribery and corruption
- Trade Regulation (Export and custom controls)
- Money laundering and financial records
- Environmental laws
- Conflict materials

Swift Precision Ltd are committed to corporate responsibility and respecting human rights in its own operations and requests all suppliers to support Swift Precision Ltd in acting in a socially and environmentally responsible manner.



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5.0 Confidentiality

5.1 Confidential Information

Confidential information means any information, data, documents, property or materials which are disclosed by Swift Precision Ltd to the supplier, including (without limitation) any information or materials, any text, graphics, spreadsheets, macro, software, ideas, inventions, know-how, designs, drawings, diagrams, specifications, formulae, schematics, methods, techniques, plans, instructions, processes, procedures, structures, research and development, test data, results, models, prototypes, samples, prices, costs, statistics, business, financial or customer information and any other information relating to Swift Precision Ltd or any other person's business, products, services, technology, plans, capabilities and activities which is marked with a trade mark or trade name of the company or otherwise marked as proprietary or confidential or any information, the nature of which makes it obvious that the information is proprietary or confidential.

5.2 Obligations

The supplier undertakes to: Keep the Confidential Information secret and confidential, Not disclose the Confidential Information to anyone unless permitted by Swift Precision Ltd, Use the Confidential Information solely and exclusively for the Purpose of Disclosure, or for any other purpose expressly authorized in writing by Swift Precision Ltd and not for any other purpose or for the benefit of any other person, firm or organization, Not copy, record, publish or distribute, in whole or in part, any Confidential Information without the prior written consent of Swift Precision Ltd, Disclose Confidential Information only to such officers and employees of the company as are strictly necessary for the Purpose of Disclosure and subject to such officers and employees having obligations to preserve confidentiality in their contract of employment.